

**TEXAS PROBATION ASSOCIATION  
BUSINESS MEETING  
OMNI SAN ANTONIO HOTEL  
Grand Ballroom  
San Antonio, Texas  
Wednesday, August 22, 2007 at 8:00am**

**Call to Order**

The meeting was called to order by President Roxane Marek at 8:09am.

**Roll Call**

The roll was called by Secretary Cathy Schweitzer. Present at meeting were President Roxane Marek, Vice-President Aris Johnson, Treasurer Tommy Ellis, Secretary Cathy Schweitzer, Ed Cockrell, John McGuire, Julia Ramirez, Florencio Saucedo III, and Rodney Thompson.

Parliamentarian Acie Berry, Angie Castillo (Saenz), Ed Cockrell, Michael Fairley, and Toby Ross were not in attendance.

**A quorum was present.**

**Approval of Wednesday, April 7, 2007 Business meeting minutes**

Motion to approve minutes was made by John McGuire and with a second made by Rodney Thompson. There was no further discussion. **Motion Carried.**

**Treasurer's Report**

Treasurer Tommy Ellis reported to the membership that the Association had a balance of \$67,187.22 as of July 31, 2007. The balance as of August 17, 2007 was \$70,938.22 and there have been new collections added from CMIT as well as from the current conference. Treasurer Tommy Ellis noted that the conference has gone well but that there have been a lot of expenses. He noted that we need our membership to increase due to the rising costs of hotel related expenses. A motion was made to approve this report by Julia Ramirez with a second by John McGuire. **Motion Carried.**

**Secretariat Report**

As of August 17, 2007, the TPA membership consists of the following: 561 adult members, 230 juvenile members, 40 associate members, and 5 combined members for a total of 836 members. In June 2007, 48 members were dropped and for July 2007, 50 members were dropped. There were no questions regarding this report. A motion was made to approve this report by John McGuire with a second by Treasurer Tommy Ellis. **Motion Carried.**

## **Lobbyist Report**

Sally Velazquez thanked the TPA for allowing her to represent this Association. She noted that there were successes in the last legislative session and she appreciates the efforts made by both TPA and the PAC. Ms. Velasquez commented that there is a great deal of work ahead of us. Once the interim charges are issued, she will be looking at them and calling upon the TPA to address them. President Roxane Marek advised the membership that through Ms. Velasquez's efforts, speaker gifts were provided for this conference. President Marek pointed out that Ms. Velasquez is a tremendous help to the Association not only as a lobbyist but also because of her artistic talents. A motion to accept her report was made by John McGuire with a second by Rodney Thompson. **Motion Carried.**

## **Committee Reports**

President Roxane Marek noted that a motion to accept all committee reports will be made at the end of all of the reports.

### **a. Adult Legislative**

George Hernandez reported that this committee met Sunday afternoon with a total of 15 members present. They looked at funding issues as well as the turning back of money. Their next meeting has been set in late September in conjunction with the Chief's conference and that they will begin to work on interim charges.

### **b. Juvenile Legislative**

David Wigley of Crosby County Juvenile presented this report for James M. "Bubba" Martin and Mark Williams. This committee met on Sunday afternoon with 4-5 members present. They discussed the new money given to the juvenile field by the Legislature for the misdemeanor 3 time losers who would have gone to TYC but are no longer eligible for this placement. Currently, the committee is not sure on how TJPC will allocate this money. No conclusion was met on this issue.

### **c. Advanced Education Committee**

President Roxane Marek reported on this as Mr. Bryant and Ms. Coleman were not present. This committee will award a scholarship in April 2008. Treasurer Ellis reported that at this conference, the Putt for Cash collected \$268.00 and \$100.00 in prizes were awarded. This is an improvement as the last conference went \$8.00 in the hole.

### **d. Awards and Resolutions**

Belinda Zachary stated that this committee did not meet on Sunday. The did give award three resolutions at this conference to John Goza – Cass County CSCD, Kathy Thompson – Tarrant County CSCD, and the late Susan Cranford. It was noted that at the most recent Board meeting, Dave Johnson was approved to serve as committee co-chair with Ms. Zachary.

**e. Ethics**

President Roxane Marek reported that this committee did not meet and has no report. Tracy Cohea was recently approved to co-chair this committee with Ms. Kathleen Williams.

**f. Exhibitors**

Dustin Fore reported that 26 exhibitors signed up for this conference. One exhibitor cancelled at the last minute, and one exhibitor showed without registering. There were 19 silver exhibitors and 7 gold exhibitors. Also, Mr. Fore noted that he has been approved to serve as the co-chair for this committee.

**g. Finance**

Lucy Reyes noted that the Finance Committee met on Sunday along with Treasurer Tommy Ellis. The books are kept in a very detailed and orderly manner by Treasurer Ellis.

**h. Long Range Planning**

Julia Ramirez reported that this committee did not meet on Sunday. They are going to come up with ideas to work closer with the other TPA committees to address long range planning issues.

**i. Membership**

Lisa Coward reported that 12 new members were recruited at this conference and 14 people renewed at this conference. She believes there may be others that were not counted in this. She also noted that 11 new members were approved to serve on this committee.

**j. Nominations**

Paul Zuniga reported that this committee will meet to discuss the terms of office and the upcoming elections of Board members. The membership will be notified within the next month of the elections.

**k. Publications**

Marcy Anthony reported that this committee met on Sunday. The purchase of a digital camera was approved. There is a proposal before the Board to move the printer from SHSU to a local printer in Angelina County.

**l. Regional Conference**

President Roxane Marek reported that there is no chair for this committee at this time and that TPA may not need this committee in the future. A sub-committee has been appointed to review the by-laws as well as the need for this committee.

**m. Registration**

Janie Laque reported that we had 312 pre-registrants for this conference and 10 on-site registrants. There were 22 no-shows for a total of 300 participants.

President Roxane Marek commented that the weather and hurricane issues may have affected the numbers of this conference.

**m. Sales**

Cosette Brannon reported that as of the Board of Director's meeting, \$741.00 in merchandise had been sold at that time. They have made \$36.00 off of the golf jacket raffle and sold more merchandise for a total of \$1941.00 in sales. The current sales inventory will be going on the website for the membership to order. This will present some issues re. shipping that will need to be worked out.

**n. Silent Auction**

Maria George reported that the Silent Auction for this conference made \$1726.00 with \$222.00 coming from the live auction. There were 17 counties participating in the donating of merchandise. The committee received the approval of additional members at the most recent Board of Director's meeting.

**p. Site Selection**

Vice-President Aris Johnson reported that this committee is presently securing sites for the 2010 and 2011 conferences. He should be receiving bids for the 2010 conference next week from the Radisson South Padre Island, the Westin Houston, and the Omni San Antonio.

A motion to accept all committee reports was made by Rodney Thompson with a second by Julia Ramirez. **Motion Carried**

**PAC Report**

John McGuire reported that the committee met at 2:15pm on Sunday. Jim Stott turned over a money order for \$1126.00 to Toby Ross, who is currently looking for a bank to take the money. There are some issues regarding banking laws that are posing some issues to a bank accepting this money. The raffle ticket fundraiser, with prizes provided by TPA Lobbyist Sally Velasquez, earned \$742.00. The golf tournament for this conference made \$240.00 which was turned over by Bexar County (with Board approval) for the PAC. This committee is currently investigating fundraising ideas for each conference as well as for individual departments. They are looking for new members and ideas to help get the committee's message across.

President Roxane Marek added that the Board of Director's approved that all future profits from TPA golf tournaments will go to the PAC. This profit is due in part to the sponsors help for the tournament.

A motion was made by Vice-President Aris Johnson to accept this report with a second by Paul Zuniga. **Motion Carried.**

### **Advertisement Issues**

Rodney Thompson advised billboard advertising was investigated, but it is very cost exorbitant. He will be looking at newspaper advertising so that the field can let people know that we are doing a good job. He noted that this will be an on-going report.

### **TPA Sign**

President Roxane Marek reported that the Board voted to purchase 2 4X10 signs for the annual and legislative conferences. Each sign will cost \$160.00 for a total of \$320.00. These will be placed in the ballrooms for future conferences.

### **Report from APPA Affiliate Liaison**

President Roxane Marek reported that TPA is continuing to work with APPA. Caroline Rickaway, the TPA liaison for APPA was elected to a regional position within APPA. President Marek noted that this will provide no conflict of interest in working with TPA and APPA.

### **Report on partnering with the Texas Criminal Justice Coalition**

President Roxane Marek stated Todd Jermstad and Ana Yanez-Correa spoke at the most recent Board meeting. The Board made a motion to table this issue so that the Juvenile Legislative and Adult Legislative committees can further discuss this and report at the next Board meeting.

### **Report on 2007 Legislative Conference**

Mark Herrera of Bexar County CSCD reported that this conference has gone fairly smoothly. He believes that this conference committee has met both the needs of the committees and speakers. The committee members have received great reviews and noted some small glitches. He wanted to thank TPA for coming to San Antonio and he looks forward to doing this again.

### **Report on 2008 Annual Conference**

President Roxane Marek reported that she and Stacy Pickett have been emailing about this conference. Ms. Pickett and her committee have done lots of work to get ready for TPA in April, 2008.

### **Ad-hoc Committee Report on Retirement Issues**

President Roxane Marek noted that Parliamentarian Acie Berry and Steve Enders are working together on this endeavor. They will look into how to keep the current retirees involved in TPA as we don't want to lose them. She commented that change is good, but experience is even better.

### **Old Business**

President Roxane Marek noted that the Board approved a budget to be added to the conference planning manual. She also noted that this manual is updated regularly based upon the experiences from each conference. She did comment

that the costs are continuing to rise. This budget was made in an effort to increase the line items for the conference.

**New Business**

President Roxane Marek noted that Pat Finnegan of Bell-Lampasas Counties CSCD was approved at the Board meeting to assist Parliamentarian and 2009 Annual Conference Co-Chair Acie Berry in the planning of that conference.

President Roxane Marek asked for any new business from the membership and none was presented.

**Discussion related to Business Meeting**

President Roxane Marek announced that the next TPA Business meeting will be held on in conjunction with the 2008 Annual Conference in Fort Worth.

**Adjournment**

President Roxane Marek asked for a motion to adjourn this meeting at 8:38am. The motion was made by David Wigley with a second by John McGuire. The meeting was adjourned. **Meeting Adjourned**

Respectfully Submitted,

Approved By,

Cathy Schweitzer  
Secretary

Roxane Marek  
President